

**ZONE D
KIN CANADA ATLANTIC
BY-LAWS**



“Serving the Community’s Greatest Need”

Revised April 2019

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ZONE D BY-LAWS
Article 1 - GOVERNING DOCUMENTS

Section 1

The name of the Zone is Zone D Kin Canada Atlantic hereinafter called the “Zone”.

Section 2

In these by-laws, unless the context otherwise requires, “Association” means Kin Canada; “District” means Kin Canada Atlantic District 7 and “GOB” means Kin Canada General Operating By-Law No.2

Section 3

In accordance with the General Operating By-Law No.2 of Kin Canada, Zone may provide within its By-laws for Zone administration, provided however that no such regulations will be inconsistent with the National or District By-laws

Section 4

In accordance with Article 3.01 of Kin Canada’s General Operating By-Law No.2, & the By-Laws of KIN CANADA ATLANTIC DISTRICT 7, the By-laws hereinafter specified shall constitute the By-Laws of Zone D KIN Canada Atlantic District 7.

Section 5

Except as herein otherwise provided in all matters of procedures the Zone shall be governed by the governing documents of the Association as set forth in the G.O.B.

Section 6

Amendments of the Zone D By-Laws may be made at any Zone Conference on the vote of the majority of the accredited delegates in attendance. Any proposed amendments must be circulated to all Zone D Clubs at least 30 days prior to the Spring Zone Conference

ARTICLE 2 –ZONE STRUCTURE

The geographical boundaries of Zone D are all clubs chartered east of Charlottetown, Newfoundland & North and South of the Trans Canada Highway encompassing the whole of the Burin and Avalon Peninsulas. Clubs now in Zone D include; the Kin Club of Conception Bay South, Marystown Kinsmen Club, Marystown Kinetite Club, Mount Pearl Kinsmen Club, Mount Pearl Kinetite Club, Paradise Kin Club, St. John’s Kinsmen Club, St. John’s East Kinsmen Club & Witless Bay & Area Kinsmen club.

ARTICLE 3 – ELECTED ZONE OFFICERS

Section 1 - Duties

(A) The number of Zone Officers shall include a Deputy Governor, a Vice Deputy Governor, Zone Secretary/Coordinator, Zone Treasurer, Zone Service Director, and Zone Membership Director or a combination of these officers and any other officer the Deputy Governor deems necessary. All officers (except for the Vice DG position) are to be appointed by the Deputy Governor. The Deputy Governor/Vice DG are to be elected at the Annual Spring Zone Conference.

(B) Any person who possesses the qualifications outlined below shall have the opportunity to stand for the office of Zone D Deputy Governor

i. He or she is a member of a Club located in the zone of which he or she seeks election as Deputy Governor

ii. He or she has been properly nominated for the office of Deputy Governor.

(C) Each Zone officer shall be an active or active Life Member in good standing of a Club situated within the Zone.

(D) The Deputy Governor shall be the presiding officer of all Zone Conferences held in the Zone. They shall be the chief executive officer for the members within the Zone and carry out all such policies and administration with respect to KIN affairs as directed by the District and National executive committees, working closely with the District Governor. He/she shall represent all the Zone D Clubs on the District Council.

(E) **The Vice Deputy Governor** shall shadow the Deputy Governor in a training /learning position. He/she shall assist and fill in for the DG when deemed necessary by the Deputy Governor.

(F) **The Secretary/Coordinator** shall be responsible for recording minutes at all Zone Executive Meetings, Club Education Seminar, Zone Midterm and Spring Zone Conference. The minutes of these meetings shall be distributed to the District Governor, Vice Governor, and District Secretary, and each club within the zone within 30 days. He/she shall perform any such duties specified by the Deputy Governor Deputy Governor.

(G) **The Treasurer** shall establish a Zone account, collect Zone assessment and account for receipts and disbursements. He/she shall prepare a financial statement in conjunction with the incoming Deputy Governor (for the outgoing year) to be presented to each club in the zone no later than September 1st.

(H) **The Service Director** shall be responsible for promotion of District Service Projects within the Zone, He/she shall encourage and promote service projects for communities by all clubs in the zone. He/she shall chair the annual Zone Service banquet in the spring of the year.

(I) **The Membership Director** shall work with clubs to help develop a membership recruitment and retention plan and ensure membership recruitment and retention is always a priority. Conduct New Members Orientation as required & work with the Deputy Governor

to ensure they are held on a Zone level when necessary. Communicate with National for tools to assist in club recruitment goals. Liaise with District Membership Director to deliver information at zone meetings (CES, Midterm, Spring Zone).

Section 2

Terms of Office

Each Zone officer shall assume office on the first day of July following his/her election or appointment as the case may be and shall hold office until his or her successor assumes office.

Section 3

Vacancies in Office

In the event of a vacancy of any of the Zone offices (other than the Deputy Governor, or Vice Deputy Governor) the Deputy Governor may appoint a replacement who possesses the above mentioned qualifications.

ARTICLE 4 – MEETINGS OF MEMBERS

Section 1

The Deputy Governor shall hold a Club Education Seminar between July 1 and October 15, with approval from the District Governor. The purpose of this seminar shall be of an educational nature with the opportunity for workshops, guest speakers, & the opportunity to address the duties and obligations of each Club Executive member.

Section 2

The Deputy Governor shall hold a Midterm meeting between January 15 – February 28, as approved by the District Governor. The purpose of this meeting shall be to conduct zone business, and address club issues, with the opportunity for workshops and guest speakers. The forum for this meeting shall be at the discretion of the Deputy Governor (face to face, conference call, on-line)

ARTICLE 5 ZONE FINANCES

Section 1

The Deputy Governor shall present a budget to the members present at the Club Education Seminar for approval. This budget shall include anticipated expenses such as postage, telephone calls, photocopying and travel.

The Deputy Governor shall forward to the District Governor a copy of her/his approved budget no more than 30 days after the Club Education Seminar.

Section 2

As there is a new executive at each level of the Association each year, the Deputy Governor's first mailing to the clubs in the Zone should include all information pertaining to the payment of dues such as the amounts due, the names of payee and the address where said cheques should be forwarded.

Section 3

Each Club in the Zone shall be assessed dues in the amount as determined by the budget approved at the Club Education Seminar. Clubs will be assessed for the number of active and active life members based upon the club's total membership as of the June 30 immediately preceding.

Section 4

The Clubs within the Zone shall be responsible for the expenses of the Deputy Governor or alternate attending installation night including transportation, accommodations and meals.

Section 5

The Deputy Governor will make at least one official visit to each Club in the Zone. The expenses of the official visit of the Deputy Governor will be the responsibility of the District Executive Council. These official visits will be at the discretion of the Deputy Governor in connection with the respective club President.

Section 6

The outgoing Deputy Governor in conjunction with the zone Treasurer will prepare a financial statement as of June 30th each year to be submitted at the Club Education Seminar.

Section 7

All Zone D Clubs shall be provincially incorporated as per Section 2 – 2.01 of the GOB. Each club shall file a list of its elected officers to the registrar of Companies and Deeds, Service NL on its incorporation anniversary date annually and must send confirmation to National Headquarters not more than 6 months after this date.

Section 8

If any club within the Zone requests the Deputy Governor or a zone representative to attend a special club event all expenses incurred by said visit are the responsibility of the inviting club, including transportation, meals, and accommodations.

ARTICLE 6 SPRING ZONE CONFERENCE

Section 1

The Deputy Governor of the Zone shall call a Zone Conference to be held between March 15 and April 30. The Deputy Governor shall obtain the District Governor’s approval to the date of such conference.

Section 2

The Host Club of the Spring Zone conference shall be decided at the previous Spring Zone. Clubs interested in hosting the conference must submit their bids for a vote by the clubs in attendance. Each club will be given one vote, and in the case of a tie, or in the event that there are no bids the location shall be left to the discretion of the Deputy Governor to be announced at the Club Education Seminar.

Section 3

At least 40 days prior to the Zone Conference the Deputy Governor shall forward to the District Governor a copy of the proposed Agenda. The Agenda shall include

- (a) Minutes of Previous Zone Meeting
- (b) Resolutions submitted by Clubs in the Zone
- (c) Any reports from Clubs in Zone.

Section 4

At least 20 days prior to Zone Conference the Deputy Governor shall forward to each Club in the Zone a Call to the Zone Conference together with a copy of the Agenda.

Section 5

Each Club President within the Zone shall forward to the Deputy Governor not less than 14 days prior to the Zone Conference a typewritten report of the club's activities for the Kin year to date.

Section 6

The Zone Conference shall be chaired by the Deputy Governor or in the absence of the Deputy Governor by the Vice Deputy Governor in consultation with the District Governor.

The Chairperson shall choose in advance:

- (a) A Secretary
- (b) A Rules of Order Chair person
- (c) A Credentials Chairperson
- (d) A Resolutions Chairperson
- (e) Up to two sergeants at arms

Section 7

A quorum shall comprise of 50% of the accredited delegates at the conference representing not less than 50% of the clubs in the zone.

Section 8

Minutes of the proceedings of the Zone Conference shall be kept and the Zone Deputy Governor shall within 30 days after Zone Conference forward to the District Governor and each club in the Zone a copy of said minutes.

Section 9

At any Zone Conference a member causing damage shall be personally responsible for such damage. In the event that, the member fails to pay for any damage caused, the Club of which she/he is a member shall be responsible for payment.

Section 10

During the Business Session of the Zone Conference the bar shall not be opened.

Section 11

At the Zone Conference, immediately following the opening ceremonies on Friday evening, there shall be separate events for both Kinsmen and Kinettes, for that evening. In the event there is a Kinsmen Club hosting, that Club will confer with the Kinettes (& vice versa) to ensure there are plans in place for all Kin. The consulting club will be decided on at Spring Zone, when the host club is decided.

Section 12

All hospitality suites on both Friday and Saturday evening will be hosted and paid for by the host Club of the conference, to be incorporated into the conference registration fee.

Section 13

If there are no bids for Spring Zone the order of hosting will be decided by the order of clubs who have not yet hosted a joint Spring Zone. Once all clubs have hosted once, host clubs will follow in the order that each club previously hosted, using the following order:

Conception Bay South Kin

St. John's East Kinsmen

Mount Pearl Kinettes

Marystown Kinettes

Paradise Kin

Mount Pearl Kinsmen

St. John's Kinsmen

Marystown Kinsmen

Witless Bay Kinsmen

Therefore, clubs should only have to host a Spring Zone every nine years, if these Clubs maintain their respective Club designations. If new Clubs are chartered and if the above noted Clubs combine to become Kin Clubs, the order shall have to be revisited. In the event, one of these Club's are not able to host in their turn, arrangements should be made with another Club to switch years.

Section 14

Resolutions

(a) A Zone Conference may propose, discuss, and/or adopt resolutions for submission to the District Convention and shall also consider and act upon matters submitted to it by the Association and generally discuss matters of interest to Clubs within the Zone as may be brought before it by any delegate at the Conference.

(b) At least 60 days prior to the Zone Conference any Club wishing to submit a resolution shall forward it to the Zone Deputy Governor.

(c) Resolutions may come from the floor only if submitted with the signatures of five accredited delegates.

(d) The Zone Deputy Governor shall forward copies of these resolutions to the District Governor and all Clubs in the Zone no later than 30 days prior to the Zone Conference.

(e) Resolutions adopted at a Zone Conference for consideration at District Convention shall be submitted to the District Secretary/Coordinator and Governor 30 days after the close of the Zone Conference.

Section 15

An invitation to the District Governor shall be mandatory but not assumed due to a conflict in dates in Zone Conferences.

Section 16

Voting Procedures

Voting shall be per National Policy and Procedures of the Association – Chapter 3: Meetings of Members (Conventions) 3.03 – Voting Rights

- (a) As members of the Association, Clubs are entitled to vote at all National, District and Zone conventions/conferences only through individual registered Accredited Delegates (or Alternate Accredited Delegates as applicable), duly appointed by the Club, to vote on the Club's behalf.
- (b) In accordance with Section 2.06(b) of the GOB each Accredited Delegate and Alternate Accredited Delegate must be an active member of the club which he/she represents or is otherwise approved by the Board of the Association to be the club's representative.
- (c) For normal "show of hands" votes, each Club is entitled to ONE vote only, regardless of the number of members of that Club who are present, to be exercised only by the Club's registered Accredited Delegate (or Accredited Alternate Delegate as applicable)
- (d) For the purposes of poll and ballot votes only, the number of votes to which a Club is entitled is equal to the club's Official Membership. Official membership means the total number of a Club's Active Members registered on the National membership roster as of: In the case of a Zone conference or other Special Meeting of Members, the month end date that is more than thirty-five (35) days prior to the start of the convention, conference or Meeting.
- (e) The voting for future Zone Conference location shall be by a simple majority vote unless a poll vote is required.
- (f) No person shall be counted as a delegate unless the Zone Conference registration fee has been paid.

Section 17

Host Club Responsibilities

1. Establish a convention committee and appoint a Chairperson
2. By November 30th each year the Host Club for Zone Conference shall forward to the District Governor and Zone Deputy Governor a copy of their proposed budget. The Budget shall include:
 - (a) Travel expenses of the Zone Deputy Governor
 - (b) Registration fee of the Zone Deputy Governor

- (c) Accommodation fee of the Zone Deputy Governor.
- (d) such items as Zone Awards, gifts etc.
- 3. Within 60 days of the hosting of a Zone Conference, the host club shall submit the financial statement of the Zone Conference to the District Governor, Deputy Governor and each club in the Zone.
- 4. Provide to the Convention committee, sufficient personnel to work with the Registration Desk as required for the orderly registration of delegates.
- 5. Provide all necessary registration forms and delegate name plates or identification tags.
- 6. Ensure all hotels, motels, or places of accommodation agree in writing to rates to be charged to the delegates well in advance of registration.
- 7. Provide a public address system and arrange for meetings, arrange for rooms for meetings, banquets, entertainment, etc.
- 8. Provide and prepare all necessary news releases both to the members attending and the news media. Keep the members informed in advance of the Zone Meeting so as to stimulate and encourage good attendance.
- 9. Work closely with the Deputy Governor in working out their requirements for an efficient Zone Meeting.
- 10. The Host Club will be responsible for the brochure, with one for each member in attendance.
- 11. Fifty percent of all the profits accrued from Spring Zone Conferences shall be retained by the Host Club. The remaining 50% shall be passed along to the Host Club of the next Spring Zone Conference. In the event that no bids have been received to host the next Spring Zone Conference the incoming Zone Deputy Governor shall deposit said monies into the Zone account until a host club has been decided.
- 12. All clubs hosting Spring Zone Conference shall provide a commemorative momentum of the event.

Article 7 – Zone Events

Section 1

There shall be no sale of tickets among members at any Zone event on behalf of any club fundraising project. However, it may be in order for the Host Club to sell tickets on a prize to be drawn for at the function to assist in financing th function.

Section 2

The bidding for all Zone events example darts, Inter-Club, etc. shall take place at the Club Education Seminar preceding the event.

The hosting shall be open to any club. Bids shall include proposed dates, cost per member and location. All zone events should be a non-profit event with emphasis on fellowship.

Section 3

Club officers shall be installed by the Deputy Governor or by his/her appointed representative. Installation of officers will be held preferably between June 30 and September 30.

Article 8 – Files

Section 1

All Minutes of Zone Conferences be kept on file permanently. Notes and/or Newsletters of Deputy Governor must be kept on file for a minimum of 3 years. After three years, oldest set in files can be discarded with current notes/newsletters added. This information is to be kept in the files and passed to the incoming Deputy Governor. This is for the purpose of continuity.

Section 2

It shall be the responsibility of the outgoing DG each year to update the Zone D By-Laws to incorporate any amendments adopted at Spring zone Conference and to ensure that a copy of the updated By-Laws is sent to each club in the Zone within 30 days after the Spring zone Conference.

APPENDIX A WILL BE THE ZONE D AWARDS BROCHURE

APPENDIX A

ZONE D
KIN CANADA ATLANTIC
AWARDS BROCHURE



Revised April,2019

The following is a list of Kin Awards to be presented at the Annual Spring Zone Conference:

1. Zone D Kinetite Costume, skit, & Lip Sync Awards
2. Zone D Public Speaking Awards
3. Zone D Senior & Junior Bulletin Awards
4. Zone D Kinetite History Book Award
5. Zone D Kin Quill Awards
6. Zone D Travelling Kin Award
7. Zone D Membership Award
9. Zone D Fred Neil Memorial Blood Donor Award
10. Zone D Spring Zone Attendance Award
11. Zone D PR Awards

The Raymond Green Memorial Dart trophy will be presented at the Zone D Dart tournament

The Richard Levandier Memorial Outstanding President Award will be presented at the Annual Zone D Service banquet

Costume Award Guidelines

Originality of Costume ----- up to 20 points

General Impression ----- up to 20 points

Colour ----- up to 20 points

Costumes that involve most member participation in its making ----- up to 20 points

Presentation ----- up to 20 points

Skit & Lip sync to be chosen by outside judges provided by the host club

ZONE D PUBLIC SPEAKING AWARD

Purpose of award: To stimulate interest in the art of self-development in Kin by means of public speaking.

The speak off competition will take place at the Spring Zone Conference.

Eligibility: All contestants must be a member of a Club (in good standing) of Zone D.

For Kinsmen entrants the award will be the “James Harry Thomasen Memorial Public Speaking Award”

For Kinetite entrants the award will be the “Paula White Memorial Public Speaking Award”

Judges: The host club will be responsible to provide 2 outside judges (non-kin), and the Deputy Governor will be responsible to provide one internal judge.

The speaker receiving the highest score shall advance to the District 7 public speaking competition.

Speaking rules shall be the same as the National Founding Members Speaking Award outlined in the National Awards Program.

General Criteria for Speeches and Competitions:

1. Topic: preferably must be on some phase of Kin
2. Length: speeches shorter than five minutes and longer than seven minutes 30 seconds will be disqualified
3. Timing: A speaker’s light/flash cards shall be used as follows:
 - a) Green light -5 minutes
 - b) Yellow warning light -6 minutes
 - c) Red light -7 minutes point of their speech (there is a thirty second grace to conclude speech)
4. Continuity: For winners advancing to District speeches will be materially the same as presented at Spring Zone Conference.
5. Authenticity: speeches must be authored by the speaker
6. The speech will not include or use a PowerPoint component (aka – visual aid) and/or electronic devices such as projectors, computers, laptops, tablets, cell phones, etc. for the purposes of enhancing the presentation. Speakers are allowed to use props.

The Registration fee for District Convention (up to the early registration fee) shall be reimbursed by the District upon completion of the speech.

Speaking Award Scoresheet

Speaker #: _____

Subject/Title: _____

	MAX.	POINTS	COMMENTS
PART 1- CONTENT			
Speech Development Structure Organization, Support material	20		
Effectiveness Achievement of purpose, interest, reception	15		
Speech Value Ideas, logic, original thought	15		
PART 2 - DELIVERY			
Physical Appearance, body language, speaking area	10		
Voice Flexibility, volume	10		
Manner Directness, assurance, enthusiasm	10		
PART 3 - LANGUAGE			
Appropriateness To speech purpose and audience	10		
Correctness Grammar, pronunciation, word selection	10		
TOTAL SCORE	100		

ZONE D BULLETIN AWARD

The rules governing these awards, which has as their object the stimulating of interest in the improvement of club bulletins and the encouragement of clubs not publishing bulletins, to publish them, shall be as follows:

ELIGIBILITY:

To be eligible for the Senior Award, a club shall have a membership of 15 or more, while clubs with a membership 14 or less shall qualify for the Junior Award. Membership shall be determined as of the October 31st census date of the Kin year.

A certificate will be presented to each division at the Spring Zone Conference. The Deputy Governor will choose two judges.

The winning clubs in each Zone will submit three copies of at least five issues to the District Governor

Scoring shall be as prescribed by the District 7 Bulletin award.

SCORE SHEET

DISTRICT 7 KINSMEN / KINETTE BULLETIN AWARDS

CLUB _____ JUNIOR/ SENIOR

JUDGING CRITERIA

A. Mandatory requirements (every issue)

1. Front Cover or Page (either side)

- a. Club name, zone & district
- b. Names, addresses & phone numbers of club president & bulletin editor
- c. Date, time & place of meeting
- d. Issue number of bulletin

2. Minutes of Last General Meeting

3. President's Report

4. Calendar of Events

5. Current Member Roster

B. CONTENT

POINTS

1. Club Activities

- | | |
|--|---|
| a. Activities of club members, birthdays etc | 5 |
| b. Reports on social events | 5 |
| c. Reports/Updates on service projects | 5 |
| d. articles submitted by club members (other than bulletin editor) | 5 |
| e. Kin profiles / Kin Kid section | 5 |

2. Editorials Max 10 POINTS
- a. Must be original & be labeled as Editorials
 - b. Can be submitted from anyone in the Club or community

3. Kin Education 15 POINTS

4. Association News

- a. Zone News 10
- b. District News 10
- c. National News 5
- d. A Kin sales ad be placed in the club bulletin 5

TOTAL SECTION B 80 Points

C. PRESENTATION

- 1. Layout & quality of production 10
- 2. Quality of content; readers interest, humor & good taste 15

TOTAL SECTION C 25 Points

GRAND TOTAL 105 Points

HISTORY BOOK AWARD (KINETTE)

COVERAGE PERIOD: Scrapbook shall be judged at Spring Zone for the period July 1st to Spring Zone. Winners of the Zones will then be submitted to District Convention for judging. Judges will be for the period of July 1st to District Convention.

CONTENT: A scrapbook may be submitted covering more than the events of the year to which the award relates, but only that part of it covering the period referred to above shall be considered for the purpose of the award.

JUDGING: The judges for the award shall be a committee of three Kin from different clubs appointed by the DEPUTY Governor. In judging this award, the judges shall use the rules and scoring system outlined below.

***NOTE: A Written critique is given to each Club Scrapbook Editor at the Zone Level and to your Deputy Governor and at the District level to Club Scrapbook Editor & to their District Governor. Judges are to make sure that they pass this information on.

KINETTE HISTORY BOOK AWARD SCORE SHEET

CLUB _____

ZONE _____

COVERAGE PERIOD: History Book shall be for the current Kinette year, July 1 to Spring Zone. Although some Installations occur in June, they are actually part of the current year and for the purpose of judging, will be included.

JUDGING: In Judging this Award, the Judges shall have regard to:

- a) Completeness of record.
- b) Use of photographs and other illustrations.
- c) Attractiveness of presentation.

This is the Score Sheet listing regulations and the maximum allowable points for each section

TALLY SHEET VALUE

1. Cover/front page ..list Club, Zone & District	1
2. Club Executive & Membership Roster	3
3. Club Activities (total 60 points)	
(a) Installation Night	4
(b) Anniversary/Charter Night Founder's Night/Life Membership	4
(c) Fund-Raising projects	10
(d) Service Projects CF	4
Others	10

Note: Where most clubs have not completed their MS projects by Spring Zone, it was felt that it should not be included in Spring Zone judging.

(e) Fellowship	
Socials	10
Family Functions	4
(f) Interclub/ Other Events	4

4. Zone, District, National (total 6 Points)

Zone	2
District	2
National	2

5. Attractiveness of presentation (total 20 points)

Neatness	10
Layout	10

Grand Total 80

QUILL AWARD

1. Any Zone D Kin shall be eligible to submit ONE quill entry in this competition except the present Zone Deputy Governor.
2. Articles may be on any subject but of general interest to Kin
3. Articles must be a minimum of 500 and maximum of 1000 words (actual word count) for eligibility.
4. If an entrant's club publishes a club bulletin, the Quill must be printed in the bulletin clearly marked Kin Quill, identifying the author and stating word count.
5. If a club does not publish a bulletin, a copy of the Quill must be sent to Zone Deputy Governor. An attached cover sheet should state article name, author, club, zone, district, and word count.
6. Quills must be submitted according to the deadline established by the Zone Deputy Governor of that year.
7. There will be a winner for both Kinsmen & Kinettes.
8. Judging will be arranged by Zone Deputy Governor of that year using at least 2 impartial judges.
9. Announcement of the winners will be made at Spring Zone Conference.
10. The winning Quills will be submitted to District by the Zone Deputy Governor of that year to ensure they are being included in the competition for the District Awards.

**KIN QUILL AWARD
MARKING SYSTEM**

NAME

CLUB

A) Treatment of topic

Introduction -----	5
Knowledge of subject -----	5
Organization of material -----	5
Development of material -----	5
Recapitulation and Conclusion -----	5
TOTAL SECTION A -----	25

B) Language

Choice of words -----	5
Sentence structure -----	5
Grammar and spelling -----	5
TOTAL SECTION B -----	25

C) General Effectiveness

Originality and inventiveness -----	10
Challenge to thought -----	10
Sincerity and conviction -----	10
Achievement of purpose -----	10
Reader Attention/Interest -----	10
TOTAL SECTION C -----	50

TOTAL POINTS ----- 90

TRAVELLING KIN AWARD

Rules of the Award:

1. Only Club visits to Club meetings within Zone D qualify.
2. A minimum of 3 Club members is required for an official visit
3. Attendance at an Inter-Club does not count except for visits by an outside club.
4. Visits by Zone, District, or National Officers on official business does not count.
5. Competition dates shall be from Spring Zone to Spring Zone with award being presented at Spring Zone.
6. Each visiting Club must complete a visitation report (see attached) signed by the President or Secretary of Club visited. Report must be sent to Deputy Governor following the visitation.
7. The award shall be presented to the Club having the highest points as per visitation reports received by the Deputy Governor.
8. Points will be awarded as follows:
 - (a) 25 points for the FIRST official visit of EACH Club
 - (b) 500 points for visiting all Clubs within Zone
 - (c) 1 point per km b/t the visiting & visited Clubs times number of members on visiting team. Distance shall be taken from the attached grid.
9. The only regalia that may be removed from visited Clubs premises is the gong.

ZONE VISITATION REPORT

VISITING CLUB: _____

CLUB VISITED: _____

DATE OF VISIT: _____

POINTS:

DISTANCE Between CLUBS (as per grid) _____ TIMES (x) NUMBER OF VISITING MEMBERS _____ TOTAL _____

IS THIS YOUR FIRST VISIT TO THIS CLUB _____

IF YES ADD 25 POINTS _____

TOTAL POINTS FOR THIS VISIT _____

VERIFIED BY: _____

PRESIDENT OR SECRETARY OF CLUB VISITED

PLEASE FORWARD COMPLETED COPY TO DEPUTY GOVERNOR

ZONE D MEMBERSHIP AWARD

The Zone D Membership award is called the Al Clouston membership award. It was donated to the zone by the Kinsmen club of St John's to encourage clubs to increase membership. The award is a perpetual plaque with individual crests for the winning club's name each year. Engraving cost of the individual crests will be borne by the zone executive.

Rules of the award:

(a) the winning club shall be the club which has the highest net gain of members as per the January 31st census.

(b) the award shall be presented by the Deputy Governor at Spring Zone Conference.

(c) the plaque will be held by the winning club from Spring Zone conference to Spring Zone Conference

(d) the winning club will be responsible to bring the plaque to the following spring zone conference

ZONE D ATTENDANCE AWARD

The Zone D Attendance award was created to promote maximum participation at Spring Zone Conference by all clubs.

A certificate shall be presented each year to the club with the highest percentage of members attending Spring Zone Conference.

ZONE D PUBLIC RELATIONS AWARD

1. Any club wishing to compete for this award shall submit to the Deputy Governor by the first day (Friday) of Spring Zone Conference a history/scrap book containing evidence of all news media coverage obtained by the club from May 1 to the date of Spring Zone conference.
2. The scrapbook shall contain:
 - I. With respect to newspaper, magazine or coverage by other printed matter, newspaper clippings, pictures or articles taken directly from publication.
 - II. With respect to television cable, radio coverage, a summary written by a club member containing all pertinent factual data.
 - III. Any other manner in which the club or its projects are recognized or made known to the community shall be reported in full.
 - IV. A written evaluation by the Club President of the effect of the publicity on club projects or the reputation of the club in the community.
3. The judging for this award shall be three members appointed by the deputy governor, one of which shall be the Zone Membership Director.
4. The judges in reaching their decision shall consider the following:
 - I. The membership of the club
 - II. The population of the community
 - III. The availability of news facilities
 - IV. The amount and source of the publicity
 - V. The effectiveness of the publicity and other such matter as the deemed relevant.
5. A certificate shall be presented to the winners at Spring Zone Conference.
6. The winners shall advance to District Convention to compete for the District 7 Kinette Public Relations Award for Kinettes and for Kinsmen the Wally Burke Memorial Public Relations Award.

PUBLIC RELATIONS SCORE SHEET

CLUB _____ ZONE _____

TALLY SHEET	VALUE
1. Cover/front page list: Club, Zone & District	3
2. Club Membership List enclosed	2
3. Index of Club Events July 1st to May 30th enclosed	5
4. Completeness of record	5
5. List of News Facilities in the Area	5
6. The populations of community and area recorded	5
7. A written evaluation of the President of your club	5
8. Clippings from Newspapers, magazines or other coverage, containing name of media and date of advertisement	20
9. Written summary of advertisement used for Television, cable and radio coverage including Date and name of station used.	20
10. Other sources of advertising with sample enclosed	10
 SUB TOTAL	 80
 Attractiveness of Presentation (total 20 points)	
(a) Neatness	10
(b) Layout	10

GRAND TOTAL 100

The Raymond Green Memorial Award

The Raymond Green Memorial Award is presented to the winning team of the Zone D dart tournament. It was donated to the Zone by the Kinsmen Club of Witless Bay & area, to encourage clubs to participate in the annual invitational Zone D tournament. The award is a trophy with individual plates for the winning club's name each year. Engraving costs will be the responsibility of the winning club.

Rules of the Award

1. The winning club shall be the Champions of the Zone D Dart Tournament
2. The award shall be presented by the Deputy Governor at the Zone D Dart Tournament
3. The trophy will be held by the winning club from dart tournament to dart tournament
4. The winning club will be responsible to return the trophy to the following dart tournament

ZONE D FRED NEIL MEMORIAL BLOOD DONOR AWARD

- Given at the club level for blood donations based on a point system to be earned by the members.
- The award will run from April 1 to March 31
- Prize: Club Name & year will be engraved on a perpetual plaque
- The Zone Service Director will be responsible for keeping track of club donations on an excel spreadsheet
- Proof of donations will be on the honor system
- Donations will be based on frequency rather than number of members donating
- clubs are scored by getting the total of all the points from all the participating members divided by the total number of members
- Points are awarded at an accelerated rate as per below:

for Men:	for women:
1 donation = 2 Points	1 donation = 3 points
2 donations= 6 Points	2 donations = 7 Points
3 donations = 11 Points	3 donations = 14 points
N donations = $N^2 + N$	N donations = $N^2 + 3N/2$

Given that men can donate more often than women, points are accelerated at a higher rate for women. 56 for men, 84 for women

Please refer to the scoring spreadsheet for tracking your club score

ZONE D
Richard Levandier Memorial
OUTSTANDING PRESIDENT'S AWARD

Objective

- To challenge the Club President to achieve outstanding administration in his/her club, by fulfilling the requirements, and therefore become an effective leader in the Association
- To promote a standard of excellence for club activities and administration

Attend the Club Education Seminar	10	send club representation	5
Arrange for a Club Installation	10		
Attend Fall Leadership Conference	5	send club representation	2
Attend Zone Mid-term meeting	10	Send club representation	5
Attend Zone President's Conf. Call	5	Club Represented	2
Attend Spring Zone conference	10	Send representation	5
Growth in Club member (From June 30 to April 30 census)	1	point for each new member	
Visits to other clubs (1 visit per club)		1 point per visit	
Zone Dues paid on time	5		
Club insurance Reporting Form filed	5		
Club incorporation papers filed	5		
Met the requests from the Zone Executive in a timely manner			5
Club has donated to District & National Service projects: CF MS CTF HREF			5 points each
Promotes Club Fellowship: (At meetings, social events & projects)	10		