



Kin Canada
Kinsmen • Kinettes • Kin

Together for life®

Bill Skelly Awards 2018-19 NOMINATION FORM

Submission Deadline: Friday June 7, 2019

The Bill Skelly Awards, presented by Cystic Fibrosis Canada, is an annual program that recognizes outstanding Kin Canada events that raise funds and awareness for Cystic Fibrosis Canada.

Eligibility & Nomination Criteria

The awards program is open to all Kinsmen, Kinette, and Kin clubs from across Canada. Only **ONE** event (not a series of events) will be considered per nomination. The event cannot be a Cystic Fibrosis Canada walk. A Bill Skelly Award will be presented to the winning club in each Kin District. In order to qualify the event must:

- Take place between **June 1, 2018 and May 31, 2019**;
- Raise funds for Cystic Fibrosis Canada (not for an individual or family); and
- Raise public awareness of the cystic fibrosis cause.

A judging committee, with members from both Kin Canada and Cystic Fibrosis Canada, will evaluate the nomination entries. Award winners will be announced at the 2017 Kin Canada National Convention. Winning clubs will receive a Bill Skelly Awards plaque and will be featured in a publication written and distributed by Cystic Fibrosis Canada and Kin Canada.

Your nomination package should include the following:

1. **A completed Bill Skelly Awards Nomination Form** (see below)
2. **A narrative (3 pages max.) that includes the following criteria:**
 - **Planning (0-5 points)**
 - Concept development (and/or history of event)
 - **Organization (0-10 points)**
 - Resources used
 - Participation of club members (and other volunteers)
 - **Publicity and Promotion (0-10 points)**
 - Methods used to promote and advertise the event and the cystic fibrosis cause
 - **Budget/Fundraising Total (0-10 points)**
 - Budget planning (if applicable)
 - Funds raised for Cystic Fibrosis Canada (net dollars)
 - (The size of the community and any other factors outlined in the nomination is considered when evaluating fundraising total)
3. **Supporting Documents (6 pages max.):** Photos and newspaper clippings (if applicable)



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Submission Criteria

Each nomination should include the nomination form, the narrative and any supporting documents.

The narrative should be no longer than 3 pages (12-point format with 1" margins). Supporting documents are accepted, but only to support the narrative. No more than 6 pages of supporting documents are allowed. Do not introduce new information in the supporting documents.

The Awards Selection Committee, chaired by the Chair of the Kin-Cystic Fibrosis Canada Liaison Committee will be asked to review the submissions based on the eligibility criteria set out above. Applicants are strongly encouraged to provide nominations that match the criteria above to ensure the strongest submission. If in the judgment of the Committee, no applications meet the criteria, no award will be given in that district.

Please submit the complete application package (completed nomination form, narrative and support documents) to volunteer@cysticfibrosis.ca

2017-18 Bill Skelly Award winners were:

- District 1: Kinsmen Club of Port Dover
- District 2: Kinette Club of Stonewall
- District 3: Kinette Club of Lloydminster
- District 4: Kinsmen Club of Edmonton
- District 5: Kinsmen Club of Prince George
- District 6: Kin Club of Russell
- District 7: Kin Club of Halifax
- District 8: Kinette Club of Timmins

For more information, please email volunteer@cysticfibrosis.ca.

Deadline for 2018-2019 nomination submissions is Friday, June 7, 2019.



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Please complete the information below and submit with your nomination.

Event Name: _____

Date of Event: _____

Contact Name: _____

Club Name: _____

District #: _____

Address: _____

City, Prov., P. Code: _____

Phone: _____

Email: _____

Nomination submissions are due on **Friday June 7, 2019**. Please send your nomination by email or mail to:

Cystic Fibrosis Canada
800 - 2323 Yonge Street
Toronto, Ontario M4P 2C9
Email: volunteer@cysticfibrosis.ca