

Boake Efficiency Award

Objective:

- To reward those clubs which effectively meet the district and national requirements
 - To recognize the efficient and effective administration of clubs
 - To encourage zones and districts to ensure their clubs are aware of and completing the requirements of being a member of the Association and Incorporation declaration, president/treasurer criminal record check
- To achieve the Boake Award you must obtain all National and district requirements.

Outstanding Boake Efficiency Award

- To achieve the Outstanding Boake the Boake Award must be achieved plus number 13 to 15 of the District Requirements.

Management:

1. Clubs will maintain their portfolio
2. Affidavit must be signed by the President or Deputy Governor
3. Clubs must email or fax their affidavit for this award to National Headquarters by **June 30th** or postmarked no later than **June 30th** if being mailed

Boake Efficiency Award Affidavit (2021-22)
 Presented to clubs who complete all National
 requirements:
Due date: June 30

CLUB: _____ DISTRICT: _____ DATE: _____

NATIONAL REQUIREMENTS	
1	National Dues paid by deadline of Nov. 15 th of current Kin year.
2	National Insurance form filed by deadline of Nov. 15 th of current Kin year.
3	Proof of having filed Annual Incorporation Return by deadline of Nov. 15 th of the prior Kin year
4	Annual Club information form (previously known as annual club reporting) filed with National Headquarters by deadline of June 15 th of current Kin year.
5	Sent in National Accredited Delegate Form on time
6	Submitted annual National Service Report
7	Completed member declaration
8	Provided criminal record checks for president and treasurer
DISTRICT REQUIREMENTS	
9	District dues paid by deadline
10	Communication letter/email from Club President attesting that a financial audit or review has been completed on the clubs' previous years' financial statements sent to the District Governor by December 31

Outstanding Boake Efficiency Award Affidavit

Presented to all clubs who have earned the Boake Efficiency Award and complete all 3 of the following:

DISTRICT REQUIREMENTS	
11	Club in attendance at Zone Conference
12	Club in attendance at Fall Leadership Conference*
13	Club in attendance at District Convention

* If no Fall Leadership Conference is held that year, the club is deemed to have attended.

I/We have read and understand the above document. I/We also understand and agree that the above information is to be kept confidential to ensure the protection of such information and the privacy of the individual/individuals and/or club(s). I/We will do this in accordance with the procedures of the National Awards and Recognition Program. The purpose of this is to protect the privacy of the nominee, nominators and applicants for any and all recognition and awards

_____ Or _____
President Deputy Governor

_____ District
Zone

SUBMITTED BY: _____